2020 Poll Book Training for Judges – Activity Packet

Quiz

1. When starting a search for a voter, how many letters of the voter's first and last name should you use?

2. True or False: When checking in a voter, after finding their record and selecting it, the election judge needs to turn the poll book around to the voter and ask them to confirm their information.

   a. True. This is an important step in making sure that the correct voter is being checked in, and that the voter's information is up-to-date.
   b. False. As long as the election judge is super careful selecting the right voter, there's no need to have the voter verify their information.

3. Throughout the day on election day, absentee voting updates are being sent to the poll books. Assuming the hot spot is on and the cloud icons on the poll books are green, what do the election judges need to do to make sure these updates come through?

4. Jenny was helping a voter check in. She searched for the voter's name in the poll book and did not find it. Even though it was her first attempt, she was sure she entered the voter's information correctly, so she didn't do any further searching, and told the voter that they needed to register. Did Jenny do what she was supposed to do? If necessary, what should Jenny have done differently?

5. True or false: One of the poll books freezes, preventing election judges from using it to check in voters. Even though the other three poll books in the polling place are working, all voters must wait until *all* of the poll books are working again until voting can resume.

   a. True
   b. False

6. When opening the polls on election day morning, what is the first piece of poll book hardware that needs to be set up?

    a. Each of the poll books
    b. The battery bases
    c. The hot spot
    d. The ID trays

7. You notice the cloud icon on your poll book is red, and has been for a while. You know this means updates that need to get to the poll book won't be able to download, so you tell your Head Judge. Which of the troubleshooting steps below can the Head Judge can take (circle all that apply).

    a. Check to make sure the hot spot is plugged in and turned on.
    b. Check the poll book make sure Wi-Fi is enabled.
    c. Move the hot spot closer to the poll book(s).
    d. Move the hot spot close to a window.
    e. Say: "Aw shucks, it's broken!"

8. A voter has a typo in their name: there is an "e" where an "a" should be. Everything else about the voter's record is correct. Do they need to re-register? If not, what do you need to do to check them in?

9. Erick is updating his voter registration. He moved to a new address in the same precinct. Unfortunately, he left his new driver's license at home. Given this situation, what's the best proof of residence option for Erick?

10. Damien accidentally checks in and prints a Voter Signature Certificate for the wrong voter. Barry, the Head Judge, helps him cancel the voter check in, and this time, Damien selects the correct voter and checks them in. Barry takes the signature certificate for the erroneous check-in and throws it in a recycling bin since it is no longer necessary. Did Barry do what he was supposed to do? If not, what should Barry have done differently?

Scenarios

For each of the scenarios below, use the information available along with the poll book to check the voter in, update their registration, or register them. You may not be able to check in or register everyone. Explain what you had to do for each voter (there may be more than one right answer, or one answer better than others).

Scenario 0 (Example)
William Nathan Watson
10/29/1998
819 Weeks Ave SE
Minneapolis, MN 55414
What did you do to help this voter?

This voter has an A.B. notation on their record, so I know that they already cast an absentee ballot and couldn't vote again on election day. I didn't check the voter in, and reminded them they already cast their absentee ballot.

Scenario 1
Ashlyn Benefield Cuellar
3/25/1999
1109 13th Ave SE
Minneapolis, MN 55414
What did you do to help this voter?

Scenario 2
Lucas Sean Abrahams
7/11/1949
1012 11th Ave SE
Minneapolis, MN 55414
What did you do to help this voter?

Scenario 3

Rachel Una Butler

11/12/1997

1078 11th Ave SE

Minneapolis, MN 55414

What did you do to help this voter?

Scenario 4

Anisa Dualeh Farhan

8/30/1973

982 15th Ave SE, Apt 6

Minneapolis, MN 55414

What did you do to help this voter?

Scenario 5

Ryan Dominic Piper

6/16/2000

Recently moved to: 1717 Brook Ave SE Minneapolis, MN 55414 *(Address is within your precinct)*

Last 4 SSN: 9999

He updated his driver's license to his new address, but left that and all of his other IDs at home.

What did you do to help this voter?

Scenario 6

Leslie Knope
5/30/1968
1122 Como Ave SE, Apt 4 Minneapolis MN 55414
Driver's license #: W123456789012 *(up-to-date)*

What did you do to help this voter?

Scenario 7

Ann Perkins
5/30/2003
1916 Como Ave SE Minneapolis, MN 55414
Driver's license #: P111222333444 *(up-to-date)*
Election day: 11/3/2020

What did you do to help this voter?